

ADU quote basis and bid comparison checklist

Use these prompts when you talk with your project team. Keep technical findings and official approvals with the people qualified to provide them.

Project / address: _____ Date: _____

- ☐ Describe the ADU, design status and finish expectations.
- ☐ Record site, utility and meter assumptions.
- ☐ Identify appliances and other Owner-supplied items.
- ☐ Compare inclusions, exclusions, allowances and unpriced work.
- ☐ Resolve important differences in the written agreement.

Notes and questions for your project team

Educational prompts, not a technical inspection or legal review. Confirm project requirements with your team and the responsible agency.